

Fees for public courses (as of February 2009)

Course fees cover tuition, training materials and handouts, lunch and refreshments during course breaks and a course certificate. Accommodation is not included. Reservations at recommended hotels are made upon request.

The NGO Management School's non-OECD and OECD fees apply as follows:

1. Non-OECD fees apply for participants who are nationals from countries in Asia, Africa, Latin America and Eastern Europe.
2. OECD fees apply for participants who are nationals from OECD countries in Europe and North America; in Australia, Japan and New Zealand. OECD fees generally apply for all participants working for an international organisation with annual revenue of more than Swiss Francs 7 mio, or USD 6.5 mio.

	Non-OECD course fee				OECD course fee			
	Payment at least 6 weeks before course start		Payment less than 6 weeks before course start		Payment at least 6 weeks before course start		Payment less than 6 weeks before course start	
Course duration	Swiss Francs	USD*	Swiss Francs	USD*	Swiss Francs	USD*	Swiss Francs	USD*
1 day	290	250	340	300	390	350	440	400
2 days	580	500	680	600	780	700	880	800
3 days	870	750	1020	900	1170	1050	1320	1200
4 days	1160	1000	1360	1200	1560	1400	1760	1600
5 days	1450	1250	1700	1500	1950	1750	2200	2000

* The course fee is calculated in Swiss Francs. The fee in USD is subject to change in accordance with the fluctuations of the exchange rate. For online foreign currency exchange information, we use www.oanda.com.

Course fees are calculated separately for each course. Please note that lower or higher fees may apply for certain countries, depending on travel costs for the trainers to the course location and other costs. Please refer to the NMS website for the exact fee for each course.

Reductions:

- If two or more persons from the same organisation participate in the same course, a 10% discount is available for the second and following participants.
- For bigger groups and in-house training, please contact us on group rates.

For further inquiries, please send us an email to courses@ngomanager.org.